



**Lakeshore General Hospital Foundation  
Board of Directors Meeting  
May 9<sup>th</sup>, 2024  
5:30 pm - Tour of the Lakeshore  
6:30 – Official Board of Directors meeting  
Lakeshore General Hospital Conference Room 5227**

**Members Present:**

Mr. David Cescon	Mr. Eyal Artzy	Mr. Kevin Campbell
Mr. Dave Jennings	Ms. Sharon Beaumont	Dr. Tomas Kaufman
Mr. Philippe Jordan	Mr. Paul Broccolini	Dr. Gerry Polyhronopoulos
Ms. Nathalie Kamel, Ex-Officio	Mr. Éric Desbiens – via Zoom	Ms. Delia So
Dr. Fadi Aris	Ms. Isabelle Desharnais	Mr. Patrick Vena
		Mrs. Renée Yardley

**Absent:** Ms. Nadia Malik

**Minutes by:** Ms. Maggie Costa

Quorum was met (David Cescon)

Meeting called to order at 6:37 p.m. by Mr. David Cescon.

**Approval of Agenda**

- **Motion:** To approve the agenda for the meeting set by **Dr. Fadi Aris**.
- **Second:** Motion seconded by **Ms. Isabelle Desharnais**.
- **Vote:** All in favour, motion unanimously carried.
- **Resolved:** Agenda for the evening's meeting approved.

**Approval of Minutes:**

- **Motion:** To approve minutes from the **February 21, 2024**, Board of Directors' meeting set by **Mr. Philippe Jordan**.
- **Second:** Motion seconded by **Ms. Isabelle Desharnais**
- **Resolved:** Minutes from **February 21, 2024**, approved without modifications.

Mr. Cescon questioned what was the modified amount that was given to the Students Education & Development project. Ms. Kamel shared that the amount was \$931.00. Mr. Cescon reiterated to the Board of Directors, that we should only be approving registration to conferences and/or educational workshops.

## Proposed Budget 2024-2025:

Ms. Kamel shared the proposed budget and details to the Board of Directors. Mr. Desbiens will be investigating the fees from RBC PH&N which are not added to this proposed budget. Once the numbers are presented from RBC PH&N Ms. Kamel will add them to the proposed budget and will share the updated budget with the Board of Directors for approval.

Ms. Kamel shared that the total revenue percentage is at 34%, the goal is to have a 30% cost per dollar raised.

## Approval of the proposed budget:

- **Motion:** Mr. Dave Cescon – requested a proposer for the budget which was set by **Mr. Philippe Jordan**
- **Secunder:** Motion seconded by **Dr. Tomas Kaufman**.
- **Resolved:** The proposed budget was approved pending the RBC PH&N fees.

**ACTION:** Mr. Desbiens & Ms. Kamel to update proposed budget and share via email with the Board of Directors for approval.

Following the Board meeting, Ms. Kamel received the amount for the fees from RBC PH&N for a total of \$29,000.00, which was added to the budget. The updated budget was saved to the portal. Following the Board meeting the budget was approved.

## LGHF Financial Commitments to the Hospital:

Ms. Kamel shared updates on each project that has an outstanding balance, as well as the projects that have been received and invoiced, see below for the details presented. To date, the Foundation has a balance of \$3,173,945.39 allocated to 16 projects.

**Note:** The new ER Modular Unit will be shared to the guests at the 40 Westt event via Dr. Kaufman. Dr. Nathanson & Dr. Halwani will be speaking about the Simulation Centre Mannequin; which is the focus of the 40 Westt fundraiser.

Outstanding Projects					Notes
Item #	Description	Financement	Paid	Balance	
1	Amélioration équipements cliniques obstetriques	\$322,000.00	-\$129,696.63	192,303.37	ongoing over years
2	Couverture du WI-FI	\$424,656.72	-\$398,082.95	26,573.77	billing for service ongoing
3	UHB Psychiatry	\$355,000.00	-\$85,042.99	269,957.01	completed; waiting on invoices
4	GMF-U (Family Med unit)	\$1,000,000.00		1,000,000.00	completed; waiting on list
5	15 Nox T3s Sleep Apnea devices	\$138,396.00	-\$1,228.94	137,167.06	completed; waiting on invoice
6	Massage Therapy Oncology	\$51,140.00	-\$21,429.89	29,710.11	annual commitment
7	Au dela des mots - perinatal loss booklet	\$10,000.00		10,000.00	completed; waiting on invoice
8	Oncology conference	\$792.98		792.98	completed; waiting on invoice
9	Oncology conference	\$1,670.71		1,670.71	completed; waiting on invoice
10	ER Modular Unit	\$500,000.00		500,000.00	completed; waiting on list

11	ATS Tracking System	\$75,000.00	-\$26,841.21	48,158.79	over 3 years
12	Orthopedic Robotic	\$806,250.00		806,250.00	
13	Simulation Centre - Mannequin	\$88,648.00		88,648.00	
14	Tables repas Civières	\$17,562.43		17,562.43	
15	Outpatient Psychiatry Wellness Needs	\$19,228.16		19,228.16	
16	Oncology Wall mounted blood pressure machines	\$25,923.00		25,923.00	
		<b>\$3,836,268.00</b>	<b>-\$662,322.61</b>	<b>\$3,173,945.39</b>	

#### Completed Projects - Received and Invoiced

1	Curtains for Oncology	\$7,647.50			
2	Morcellateur pour urologie	\$115,000.00			
3	Pompe Alaris	\$69,132.38			
4	Cryoablation machine	\$221,720.00			
5	Educational conferences	\$931.63			
6	ER Treatment Chairs	\$18,240.00			
7	Belmont Rapid Infuser RL2	\$70,600.00			
8	OR/ICU Sedline monitors	\$72,089.70			
9	Pocket Talker x5 (3N, 3S, 4W, 4S and 4N)	\$1,260.45			
		<b>\$576,621.66</b>			

#### Approved Projects - On Hold

1	Software Medtronic PaceArt System	\$251,140.45		251,140.45	
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**Note:** Ms. Kamel shared that if there is no movement with the Software Medtronic PaceArt System, we will eventually remove it.

#### New Project Request:

##### Rapid Access Clinic – Ultrasound \$43,000.00: APPROVED

Ms. Kamel shared the importance of this project and offered Dr. Kaufman to say a few words.

The Rapid Access Clinic plays a vital role in providing timely and efficient healthcare services, improving patient outcomes, and enhancing the overall effectiveness of healthcare delivery systems. Purchasing an ultrasound machine for the Rapid Access Clinic offers several key benefits such as: enhancing diagnostic capabilities, improves patient care, and contributes to better treatment outcomes.

Dr. Kaufman shared that the Rapid Access Clinic is run by independent staff and some ER Doctors. Having this ultrasound will be able to support the patients more rapidly and with an easier flow. It's a great complement to lighten up the number of patients in the emergency department. An ultrasound machine is a critical tool for the clinic.

##### **Approval of the Rapid Access Clinic – ultrasound \$43,000.00**

- **Motion:** Mr. Cescon – requested the show of hands on support for the Rapid Access Clinic – Ultrasound.
- **Resolved:** Unanimously approved by the Board of Directors.

Following the Board meeting, the original approved amount of \$43,000.00 was amended to \$35,6500.00 plus tax.

#### Investment Committee Update – RBC PH&N:

Mr. Jennings shared that we have not quite finalized the RBC PH&N movement of funds. The investment committee decided that we would move \$4.4 million from the \$6.5 million cashable GIC fund. This leaves \$2.2 million in cashable GIC's. As the GIC's mature they will all be transferred to the RBC PH&N account. We have \$2 million in GIC's that matures this November, \$2.5 million matures in February 2025 and \$4 million maturing in December 2025. This self administered GIC plan will eventually be terminated. A good portion of the money will be in fixed income.

Following the Board meeting, the amount of \$4.4 million was transferred.

#### **Staff Updates - Human resources manual & Communications Manager:**

Ms. Kamel shared that we are working with a Human Resources team to advise us on appropriate interview directives and guidelines in onboarding new hires. Once this process is finalized, we will share the job description to the public.

Mr. Cescon asked the Board of Directors if they know of anyone who would be suitable for this position to send their CV to Ms. Kamel. Mr. Artzy requested that the job description to be added to the portal.

**ACTION:** Ms. Costa to add the Communications Manager job description on the portal.

Following the Board meeting, the job description was shared to the portal.

#### **Hospital Updates - Building the future of the Lakeshore:**

Ms. Kamel share an aerial view of the hospital and where the new Modular is now and where it will be located in the future. Because of the location of the new future emergency there will be less parking space. Since we will need about 300 spaces, the CIUSSS de l'Ouest-de-l'Île-de-Montréal is looking into building parking in the green space as well as finding space close to the hospital that would have a shuttle service. Multi level parking has been investigated, but it is extremely expensive. The new footprint of the Emergency department will include a 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> floor with potentially an underground space as well.

During these renovations and expansions, the biggest challenges that we will be undertaking is water and electrical. These two issues have to be address first in order to embark on any of the renovations.

#### **Events updates:**

- **Ball – May 7th** Launch Cocktail. Thank you, Paul & Stephanie Broccolini.
- **40 Westt – May 16, 2024** Featuring Sugar Sammy – Sold out at 164 guests. There will be a 50/50 during the evening.

Following the Board meeting, the event was another success in raising \$121,010.00 that will go towards the purchase of the mannequin. The winner of the 50/50 donated the portion back. This is reflected on the grand total.

- **Walkathon – June 9, 2024** - 60 to 70 people registered so far. The goal is to have 200 – 300 people registered.

Following the Board meeting, the event took place. The weather was unfavourable and participation was lighter than normal. We raised approximately \$10,000.00.

- **Dragon Boat – August 24, 2024** - 5 boats registered.
- **Golf – September 12, 2024** - Mr. Cescon mentioned that the season is just underway. Mr. Vena shared that they are starting the process of solicitation with 17 foursomes sold so far.
- **Ball – October 19, 2024** - Mr. Broccolini shared that they are ahead of schedule, and the numbers look great. Ms. Kamel shared that we have 25 tables sold so far and looking to sell 50 – 55 tables in total. The band will be “The Directors” and we are narrowing down on the Caterers. We have approached a few private schools to recruit volunteers. Mrs. Broccolini suggested that we offer hotel stays at a discounted rate and we are looking into this great suggestion. Mr. Artzy shared that the committee decided to move the auction to an online platform. Ms. Beaumont also added that there can potentially be an option to donate towards the “Prescription for Change” via the online platform. Ms. Kamel shared that we are now at \$394,000 in revenue.

#### Important Updates:

- **ER Launch – Minister of Health press conference – Monday, May 13<sup>th</sup>** – Ms. Kamel mentioned that the press conference has been canceled, but the Minister will still be visiting the ER Modular on Monday. A smaller targeted press conference will be organized for the following day.

Following the Board meeting, The Minister arrived Monday and visited the ER Modular. Ms. Kamel, Mr. Gabay, Mr. Miron and a few other representatives of the CIUSSS organized a private tour of the modular for the Trottier Family Foundation as well as Mr. Spinelli and Mme. Savard.

- **GMF - Groupe de médecine familiale Launch** – June. Ms. Kamel shared that the GMF-U will be fully up and running May 27<sup>th</sup>, 2024. The Foundation will organize a launch in June and will invite Mr. Ferguson, Eric T. Webster Foundation and the Board of Directors and the press. More invites to follow. There will be a ribbon cutting along with a few speeches.

Following the Board meeting, the launch was postponed due to scheduling conflicts. A September date has been circulated, more information to come.

- **Next Board of Directors meeting** – Wednesday, June 19th via Zoom.
- **Foundation Search:** Ms. Kamel shared that the Foundation purchased a platform that allows us to search for family foundations. We are in the process of researching and learning more about the platform. The goal is to solicit Family Foundations so that we can hit our \$30 – 50-million-dollar target. Ms. Kamel is working with a volunteer who is training on the platform so that we get a better understanding on which foundations to target.
- **Auxiliary update:** The Auxiliary is fulfilling their original commitment of \$150,000.00 towards the 4-east Psychiatry renovations.
- **AGM – September TBD** – More to come.

**In-Camera Session:** An In-Camera session was held.

**Adjournment** Meeting adjourned at 8:04 p.m. by Mr. David Cescon