



AGREEMENT TO PROTECT CONFIDENTIAL INFORMATION

It is the policy of the Lakeshore General Hospital Foundation that board members, employees and committee volunteers of the Lakeshore General Hospital Foundation may not disclose, divulge, or make accessible confidential information belonging to, or obtained through their affiliation with the Lakeshore General Hospital Foundation to any person, including relatives, friends, and business and professional associates, other than to persons who have a legitimate need for such information and to whom the Lakeshore General Hospital Foundation has authorized disclosure. Board members, employees and committee volunteers shall use confidential information solely for the purpose of performing services as a board member, employee or committee volunteer for the Lakeshore General Hospital Foundation.

At either the end of a board member's term in office, upon the termination of an employee's employment or when a committee volunteer resigns, he or she shall return, at the request of the Lakeshore General Hospital Foundation, all documents, papers, and other materials, regardless of medium, that may contain or be derived from confidential information in his or her possession.

Statement of Understanding and Agreement

I agree to comply with the rules of confidentiality at all times, regarding any information that I may have heard or received concerning patients, donors, volunteers, or employees of the Lakeshore General Hospital or the Lakeshore General Hospital Foundation, either through documents or through files concerning them.

Nom
Name

Signature

Date